



R A B U N
A R C H I T E C T S

260 Peachtree Street NW Suite 600
Atlanta, GA 30303 | 404.522.9455

Job Position: Director of Multifamily & Residential Studio

Rabun Architects is an award-winning architecture firm with over 47 years of successful projects. Our designers are rooted in technical excellence, driven by imagination, and focused on delivering the best possible solutions for our clients.

We are currently seeking a Director of Multifamily and Residential to join our team. This individual will be considered part of the firm leadership team and will be responsible for overseeing our Multifamily and Residential project teams in the development and execution of Apartments, Townhomes, and Single-Family developments.

The Director of Multifamily and Residential should be able to:

- Oversee all aspects of organizing and coordinating Multifamily and Residential project teams
- Handle the planning, development, and execution of all projects within the Multifamily and Residential studio
- Regularly report to firm principals and leadership
- Maintain a direct line of communication with the client, the contractor, and design consultants.
- Establish a budget, task schedule, and other items required to deliver complete projects from start to finish
- Execute applicable agency review analysis (accessibility, zoning, life-safety, etc.)
- Direct, organize and mentor junior staff with responsibility for oversight
- Promote Rabun Architects through participation in networking events and conferences

Required Skills:

- Proficiency in 3D modeling, visualization, and graphic software; strong Revit skills are preferred
- Ability to direct and coordinate work efforts of junior staff and project consultants
- Experience in all phases and aspects of a project
- Familiarity with building codes, specifications, building and engineering systems
- Understanding of project management process
- Effective verbal and written communication skills
- Collaborative and professional work ethic

Qualifications

- **Professional degree in an accredited Architecture program required**
- **Licensure Required**
- 10+ years of overall experience with a demonstrated emphasis on completed Multi-Family and Residential projects

Qualified candidates should send their resume and portfolio/work samples to
careers@rabunarchitects.com